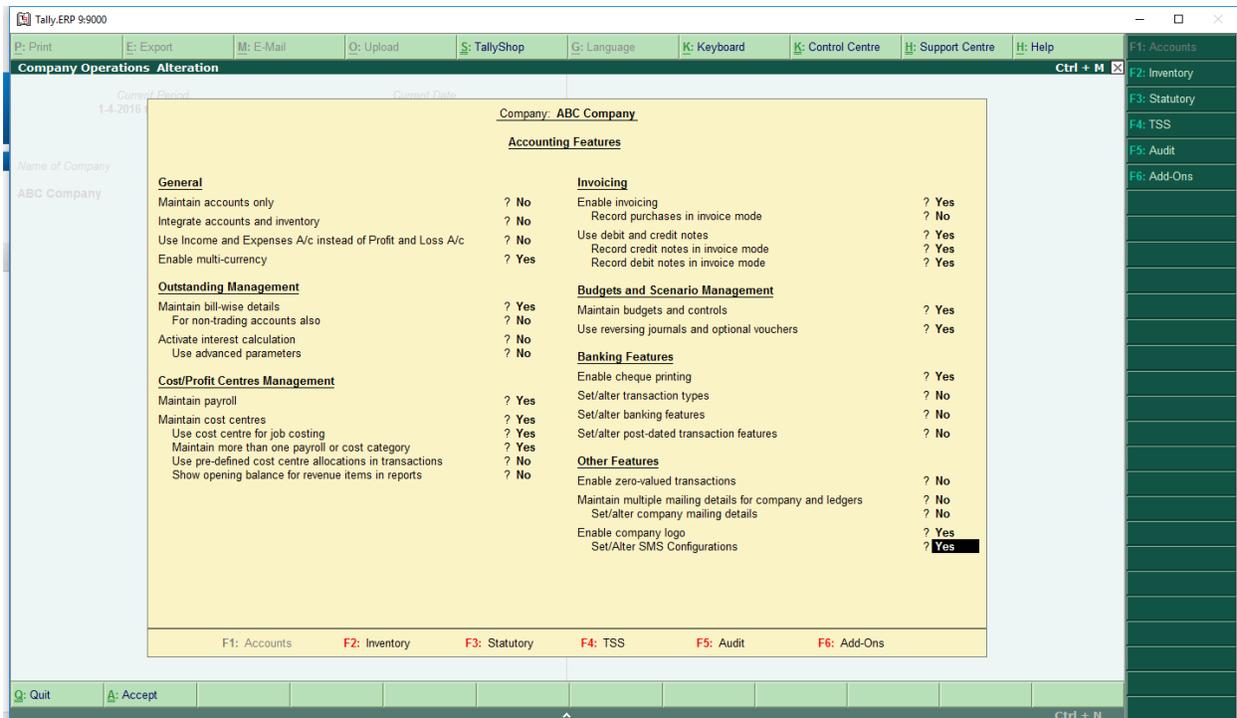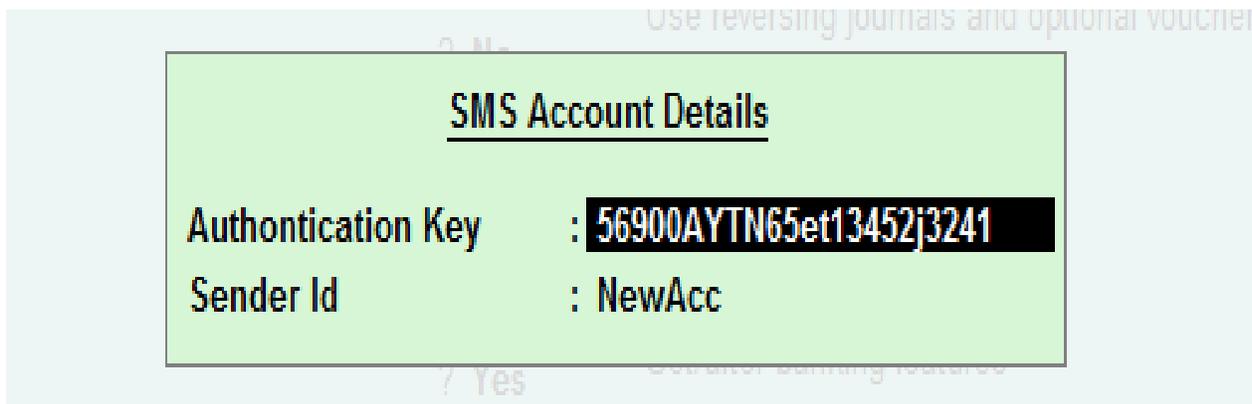# SMS Module in Tally.ERP 9

1. **Set up SMS Account**:

   I. Gate way of Tally → F11 Features → Accounting Features
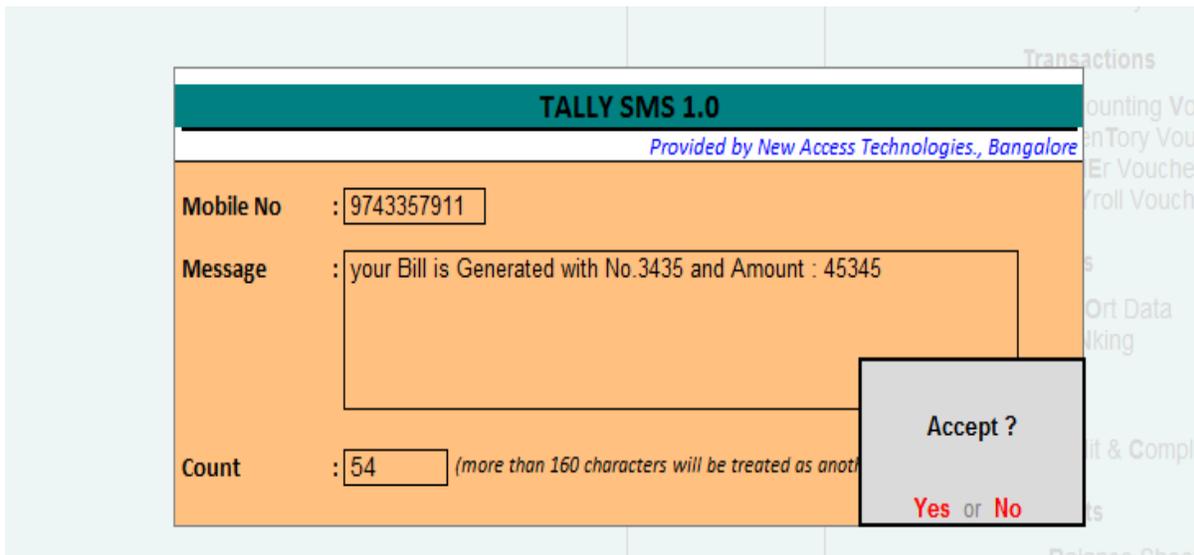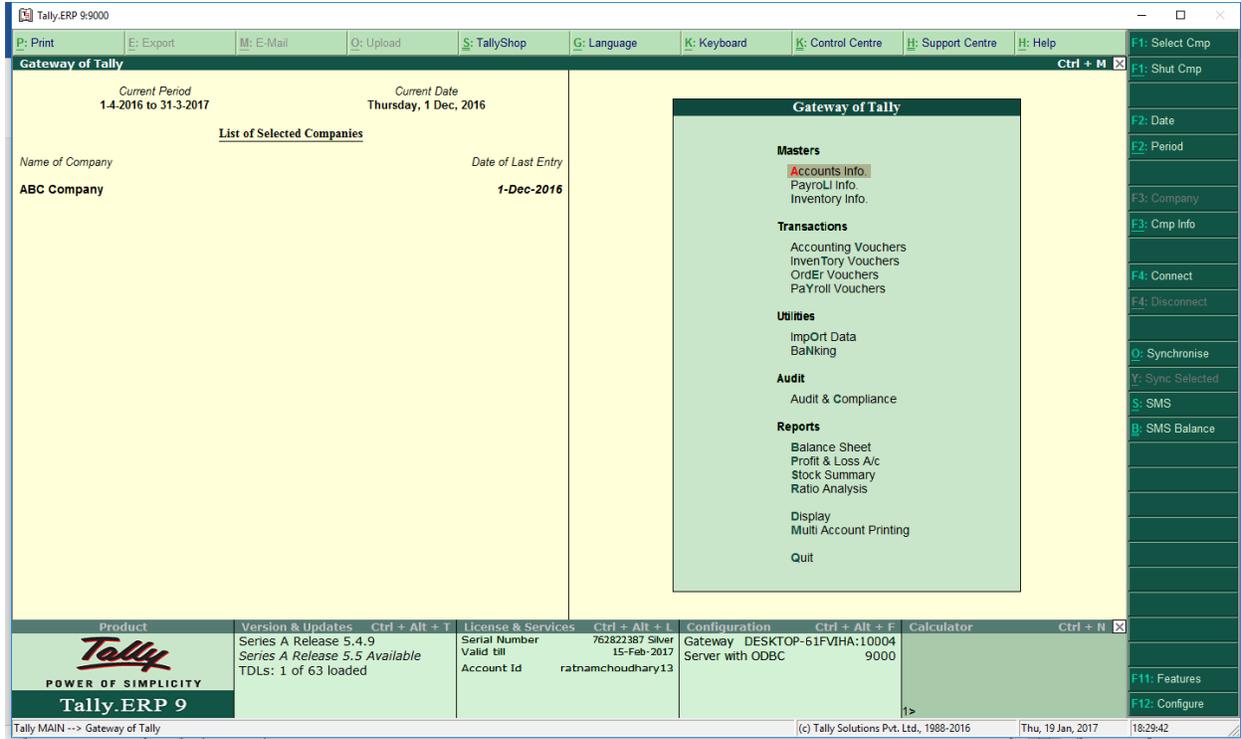

   II. Enable Set/Alter SMS Configuration as "yes"

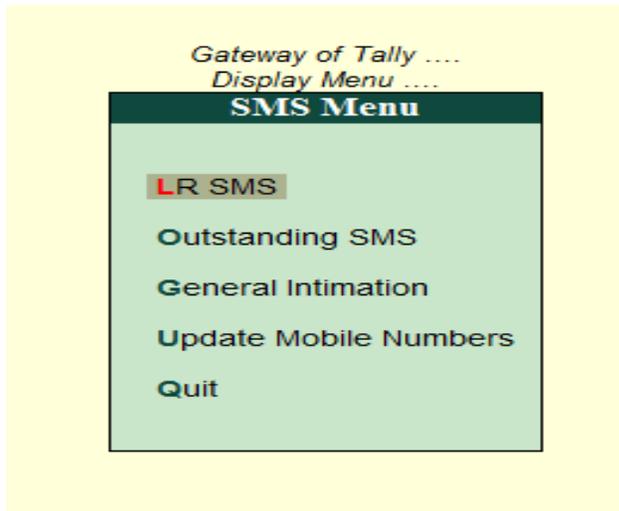   Fill the Authentication Key and Sender Id (this information is mailed by us)

2. Send SMS
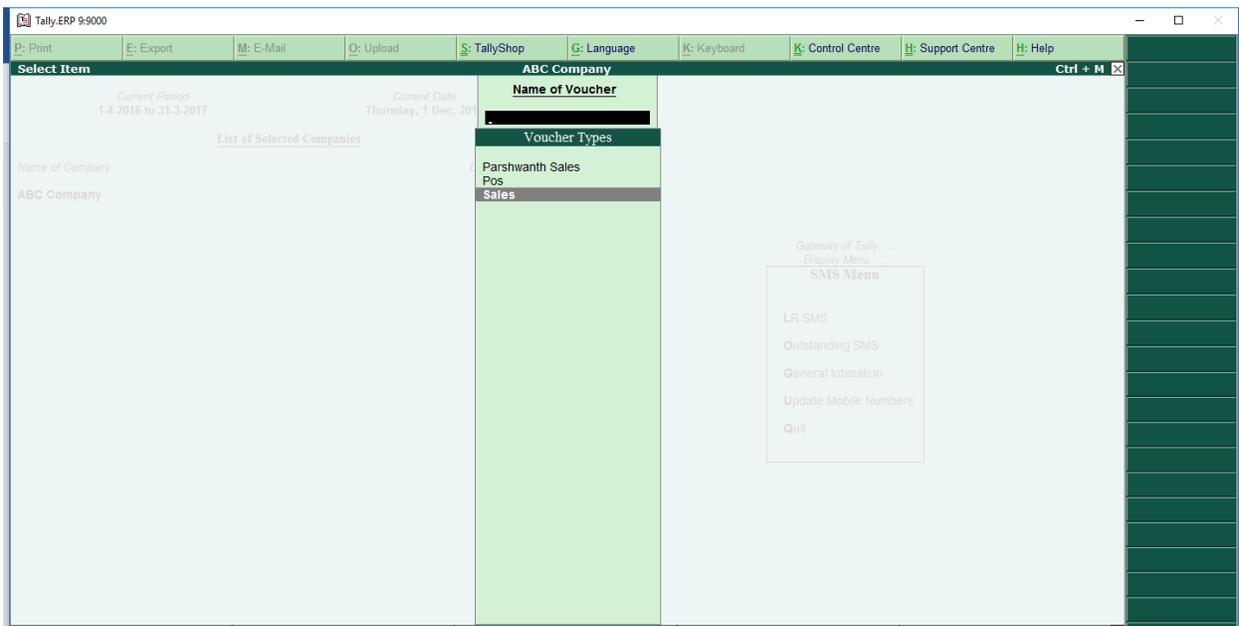
Gate Way of Tally→Button(SMS)

3. LR SMS

Gate Way of Tally→Display→SMS→LR SMS

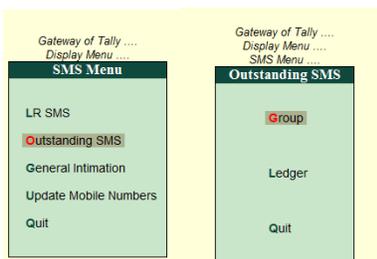Select Voucher Type of Sales to Update and Send LR details of Invoices.

In Bill Screen Click Right hand side Update Button to LR Update Details of Invoice and LR SMS button to send SMS. Use Below Select Button to do operation related specific invoice.

After Clicking LR SMS below screen will appear.
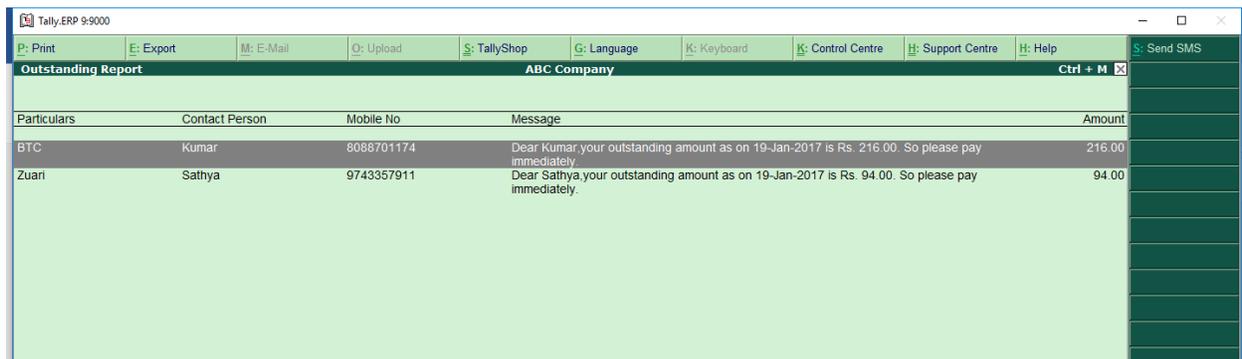

Group outstanding SMS:

Gateway of Tally → Display→SMS → Outstanding SMS → Group
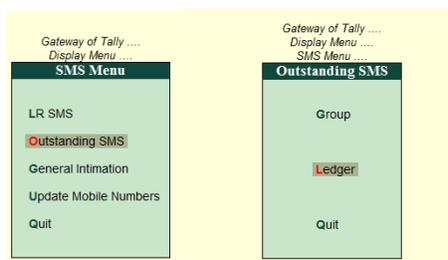

Select Specific Group:

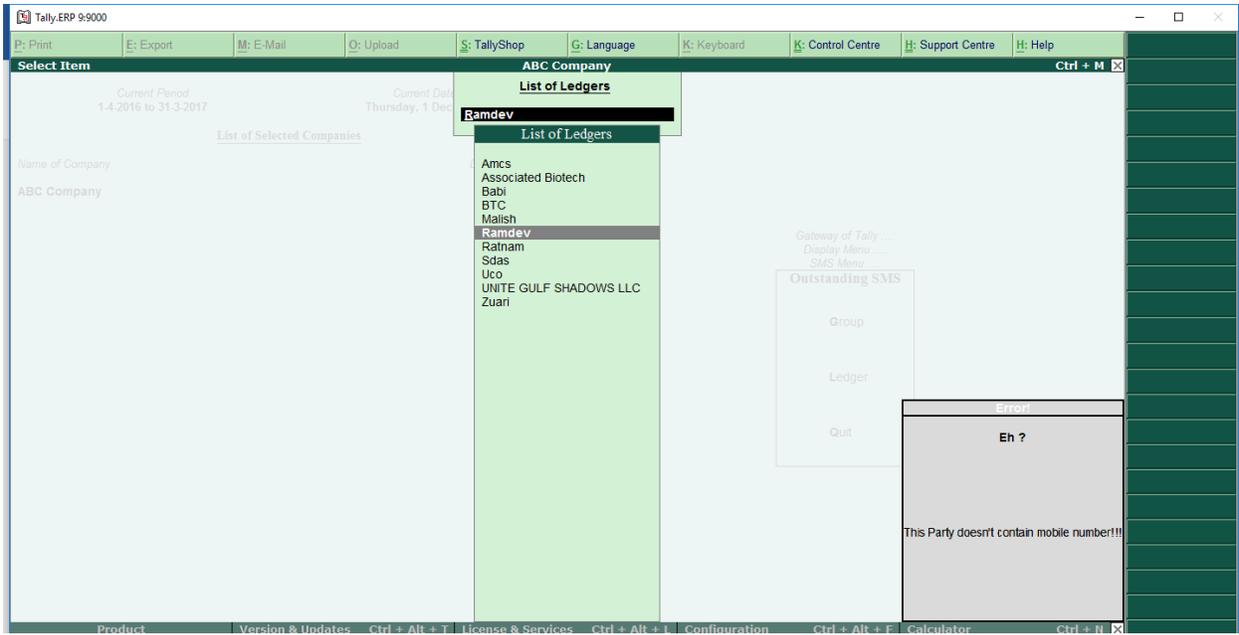After Selecting the group, a report will be shown as follows

Click the **Send SMS** button at the right side corner to send the SMS.
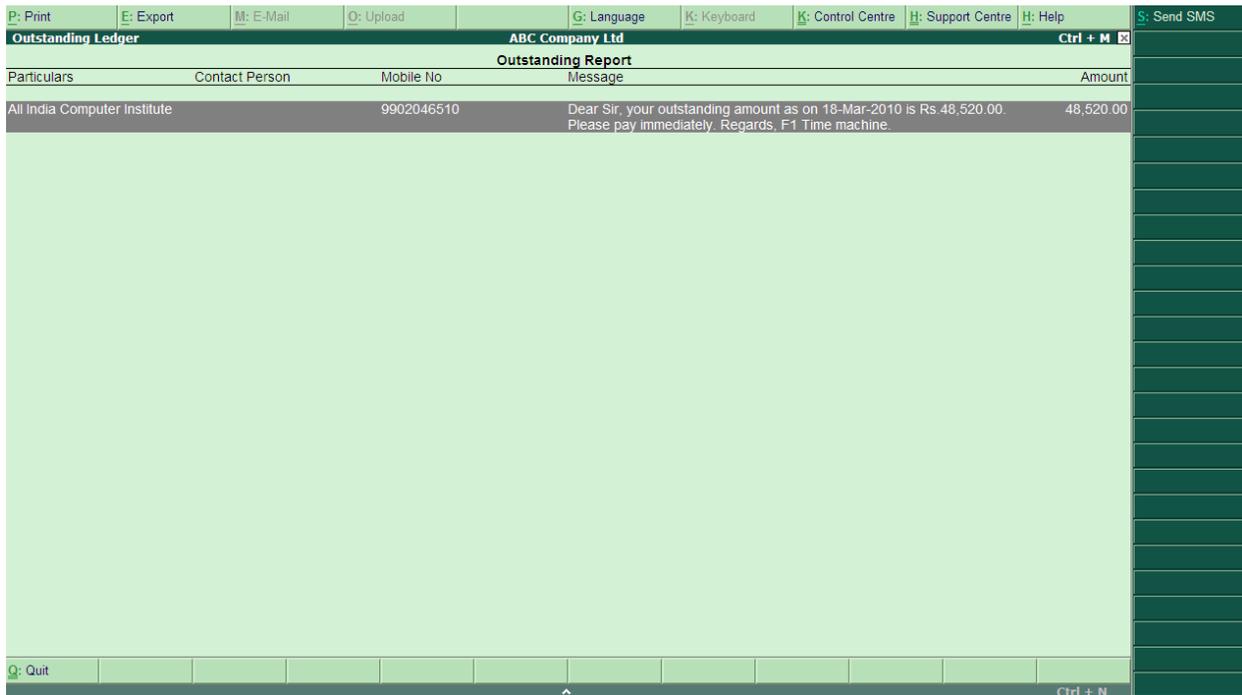
4. Ledger Outstanding SMS:

Gate Way of Tally→Display→SMS→Outstanding SMS→Ledger

Select the Ledger from list of ledgers. And if the ledger doesn't have mobile number then it will pop up the message.

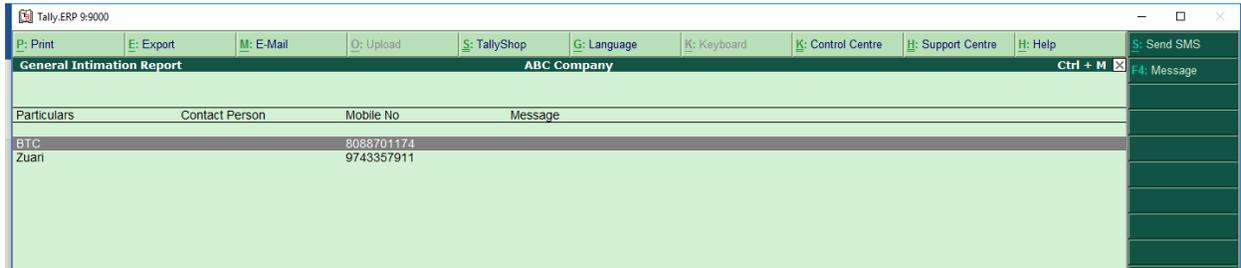After selecting the ledger following report will be shown.

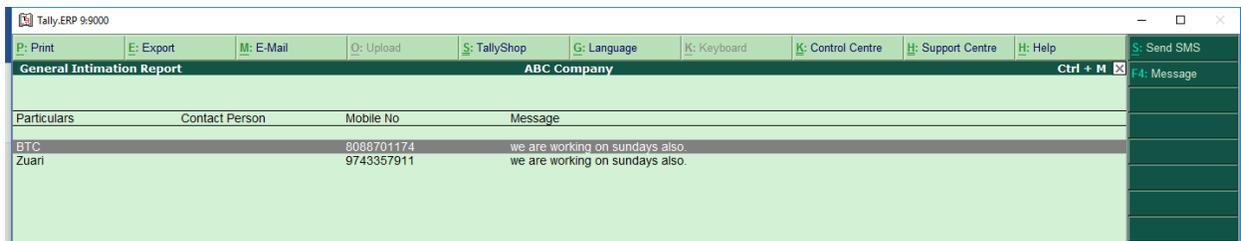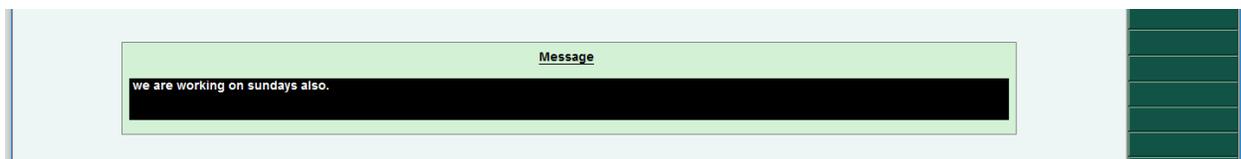Click the **Send SMS** button at the right side corner to send the SMS.

5. General SMS to all Customers

Gate Way of Tally→Display→SMS→General Intimation

Now Select Group to intimate Message respective customers. After that below screen will appear.

Now you can mention what text do you want to send to your customers as common by pressing F4 or Message Button on right side.

Now Click **Send SMS** button to send message to all customers at one shot.